

State of Utah Department of Commerce

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Utah's Real Estate Online License Renewal System Takes-Off in the New Year

As part of Governor Walker's initiative to make state government more accessible, the new online Licensing Renewal System is now available to all real estate licensees 24/7—at no additional cost. The Utah Department of Commerce, Division of Real Estate, in conjunction with Utah Interactive Inc., is pleased to provide this service to real estate licensees.

"Real estate brokers and sales agents are highly adaptive to computers and the Internet because they use them a great deal in their business. So we anticipate a high usage rate of this new online renewal option by real estate professionals," said Real Estate Division Director Dexter Bell. The new system was made available to mortgage licensees in November and will soon be made available to appraisers. "We are really pleased to provide our licensees with this accessibility and convenience," said Executive Director Klare Bachman.

The online License Renewal System may be accessed through the Division's Web site: www.commerce.utah.gov/dre. Licensees need only to click the icon "Online License Renewal" on the lower right side of the Division's home page. Once the licensee has established authenticity and entered the system, the licensee will be given the option to change an address or renew a license. To renew a license, the licensee will be asked to do the following:

- 1. Confirm real estate entity affiliation
- 2. Respond to five qualifying questions
- 3. Sign an electronic affidavit
- 4. Make payment with appropriate credit card (Visa or MasterCard)
- 5. Print confirmation of renewal, which includes receipt of payment

A renewed license certificate will be mailed to the licensee within one month after online renewal has been completed. To avoid late penalties and expiration, real estate licenses must be renewed before expiration of the existing license.

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